



Redbridge Community School

ASPIRATION • RESPECT • OPPORTUNITY • EXCELLENCE

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Headteacher: Mr J S Ashley, BA (Hons) MA (Ed) NPQH

Dear Parent / Carers

Welcome to Redbridge Community School

We are excited to welcome your child to our school community in September. Before that happens, we are working closely with primary school colleagues to ensure the smooth transition of your child. One of the key events that helps with the transition process is happening on **6th July at 9:30am – 2:30pm**. Your child is invited to spend the day with us to get to know key members of staff, our school building and their peers who will also be joining their year group. They will spend the day with their tutor in their tutor groups completing engaging activities. We also look forward to meeting you on **6th July at 5pm** for a Parents' Evening where you will have a chance to meet the Headteacher and the Year 7 team.

Enclosed in this pack is all the information that we believe will be useful for both Parents and Pupils. Please spend some time reading through the information with your child to prepare them for starting at Redbridge. Of course if you have any further queries we are able to help when we meet on the 6th July.

Next Steps

In the next few weeks (before the transition day on 6th July), you will receive a letter by email, outlining which **tutor group** and **house** your child has been allocated. This will provide you with the tutor's name, email address, the house name and house colour. Please do not purchase your child's P.E. t-shirt until you receive this information (as they will need a specific colour to correspond to their house).

In order to maintain our strong home / school links it is vital that we have your current up to date contact details on record. Please ensure that the two forms (**Pupil registration form and the off-site/medical form**) are completed with the correct information that we require and are signed. We have provided you with a stamp addressed envelope for you to return the forms to us at your earliest convenience.

By the end of this summer term (before starting in September) you will receive an email containing details of how to join an online platform called **Arbor**. It will provide you with a link to join. Once you have your Arbor account set up, it will prompt you to complete further details which we require about your child.

If you would like to find out about Arbor in advance, please watch the video on Youtube 'An overview of the Arbor App' <https://www.youtube.com/watch?v=kFCuC1NyH5U>

We look forward to working closely with you and your child over the next 5 years.

Yours sincerely

Transition Co-Ordinator

