



Redbridge Community School

ASPIRATION • RESPECT • OPPORTUNITY • EXCELLENCE



**WELCOME TO
REDBRIDGE
COMMUNITY SCHOOL**

Hello from Redbridge Community School

Starting a new school can sometimes be difficult. It is natural to feel nervous. It is important that all students feel happy at school so they enjoy it, learn and do well.

This booklet has been written so that you and your parents have all the information you need about Redbridge before you arrive. This way, you can get to know our school a little better.



Some of our School Rules

- Be on time everyday
- Only use the student entrances
- Walk on the left in the corridors and on the stairs
- Bring equipment for all your lessons (pack your bags the night before)
- Always wear your uniform
- Settle quickly in lessons
- Allow others to learn in class
- Respect the views of others
- Return homework to your teacher on time
- Bullying is not acceptable
- Your parents must contact the school on the first day of any absence - bring a note on your return to school

What do I need to bring to school?



- A bag
- Pencil case with pen, pencil, pencil sharpener, rubber and ruler
- Clear water bottle
- PE Kit (on days you have PE)

What do Year 7s worry about?

- Not making friends
- Getting lost
- Homework
- Not being able to do the work
- Getting to and from school
- Not having the right books and equipment
- Not knowing what to do if there is a problem
- Getting into trouble
- Uniform
- Being bullied
- Not being understood



Whatever your worries, there is someone at Redbridge to help you. Read on – hopefully this will help a little....

Meet The Team



MR ASHLEY
Headteacher



MR WATERSON
SMT link



MR STUART
Head of Year



MRS STEVENS
Assistant Head of
Year



MRS LUNN
SENCO



MRS SMITH
ELSA

Look at the example of the timetable I have included in your pack

2. Lesson times



Registration	8.40 am
Lesson 1	9.00 am – 10.00 am (9.10 am – 10.05 am Tues. and Thurs.)
Lesson 2	10.00 am – 11.00 am (10.05 am – 11.00 am Tues. and Thurs.)
BREAK	11.00 am – 11.20 am
Lesson 3	11.20 am – 12.20 pm
LUNCH	12.20 pm – 12.45 pm
Lesson 4	12.45 pm – 1.45 pm
Lesson 5	1.45 pm – 2.45 pm
After school Clubs or Home	2.45pm

3. Equipment

It is essential that basic equipment is brought to school every day. This must include:

Essential:-

A pencil case
Pen
Pencil
Rubber
Sharpener
Ruler



Useful but not Essential:-

Coloured Pencils
Glue
Calculator
Protractor
Compass
Clear water bottle



4. Getting to and from school



- Get up on time
- Get washed, dressed and ready to leave the house with everything you need
- Leave the house to get to school on time
- After school finishes, go straight home - If you are delayed for any reason, let your parents know

Daily routine – think ahead

Each evening:

- ✓ Check your timetable for the next day
- ✓ Pack your bag before you go to bed – don't forget your PE Kit if you need it
- ✓ Put a note on your bag if you need to add anything before you go to school to remind you – for example, your lunch or your £1 for a cooking lesson

5. Making friends

If you are worried about making new friends:

- Ask your tutor about after school clubs you can go to
- Talk to the person near you in your tutor group – you could ask to go to break and lunch with them
- Go the library at break and lunch



6. Lunch money

We have a cashless system to buy any food or drink in school. On your first day you will have your photo taken for the facial recognition system. Your parents can add money to your account by using an online system (we will provide log on details). Every time you buy food, you will need to scan your face at the till with the dinner ladies. Your tutor will show you how this works on your first day.



7. Wearing the correct school uniform



- ✓ Blue school polo shirt and official school hoodie
- ✓ Black skirt, trousers, leggings or tailored knee length shorts
- ✓ Plain black shoes
- ✓ PE: school's red official polo shirt, black shorts or jogging bottoms – no leggings are to be worn for PE.
- ✓ Suitable size bag to carry any books, equipment or extra kit

Look at the students in their uniform on the front of this booklet



- ✗ Clothes which are not part of the school uniform or caps should not be worn in school. The exception to this is a coat but this must be taken off when in lessons
- ✗ No markings on shoes – just plain black
- ✗ Mobile phones/tablets/iPods/mp3/4 players etc. must not be switched on or used in lessons under any circumstances or they will be confiscated and put into the school office.

8. Homework

Homework is set to encourage independent learning. At Redbridge, we use the online platform 'Google classroom'. Here, you will be able to see details of the tasks set and the date that it should be completed by. Some teachers may also hand out paper copies of homework.

Homework is given to all students in school because:

- It may help you to prepare for the next lesson
- It may help you to practise work covered in your lessons
- It is good training for adult life



9. Problems in school

Speak to someone who will be able to help you or be able to tell you where to get help. This could be:

- Your tutor
- Your Head of Year or Assistant Head of Year
- If you are in a lesson, speak to your class teacher
- If it is break or lunch, speak to an adult who is on duty
- Any adult you feel you can talk to in school



What if a you can't do your work?

Sometimes, new things may seem hard. Make an effort to try and give it your best go. This way, your teacher will be able to try to understand how difficult you find it and will know how to help you in class.



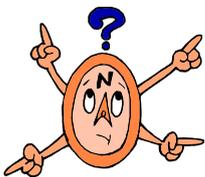
If you are worried about not being able to do your work, tell someone.

Some lessons have an extra adult in the class called a teaching assistant. Let the teaching assistant or the teacher know that you are struggling. If you think you will find this difficult, ask your parents to let school know.

Getting lost

Keep calm! You could:

Look at the map I have included in your pack



- Have a map of the school in your school bag – one has been sent home for you to look at - or you could take a photo of the map so you can see it on your phone
- Have a copy of your timetable (it has the subject and the room numbers on it) - or you could take a photo of your timetable so you can see it on your phone
- Check that you know where you are going with your tutor every morning
- Ask an adult or another student - they will also be in the corridors and will be happy to help

Feeling unwell

- Speak to your class teacher if you are in a lesson
- If it is break or lunch, speak to an adult on duty or go to the office
- You will need to speak to your Assistant Head of Year to be allowed to go home.

Losing belongings

- Try to tell someone as soon as possible such as your class teacher, your tutor, your Head of Year or Assistant Head of Year.
- Retrace your steps where you have been and may have left it.
- Check with the office to see if anyone has handed your belongings in

- Remember – put your name on all your items (including uniform, PE kit, pencil case, coat and bag. If things are named, then they can be returned to you if found).

Bullying – Don't suffer in silence

BULLYING OF ANY KIND IS UNACCEPTABLE AT OUR SCHOOL

If you are being bullied:

- Don't show the bully your feelings. For example, count to 10 and say, "I need to be somewhere"
- Get away from the situation as quickly as possible. You could stand next to a teacher who is on duty for a little while.



If you have been bullied:

- Tell a teacher or any adult in school as soon as possible
- Tell your family
- If you are scared to tell someone alone, ask a friend to go with you
- Keep on speaking up until you are happy the bullying has stopped
- Remember that the bullying will not stop if you don't tell anyone

When you talk to an adult about bullying, be clear about:

- What has happened to you
- Where it happened
- Who was involved
- Who saw what happened
- How often has it happened
- What you have done about it

10. Getting into trouble

If you do not follow the rules, one of the following will happen:

- You will receive a verbal warning from the teacher and a negative e-ref will be written
- You will be removed from the class for a short period
- You will be removed from the class for the rest of that period - we call this "on call". If this happens, you will be set a detention by your subject teacher
- Your Head of year Leader will get involved
- Together, we can discuss what happened and what can be done to improve and help you for next time.



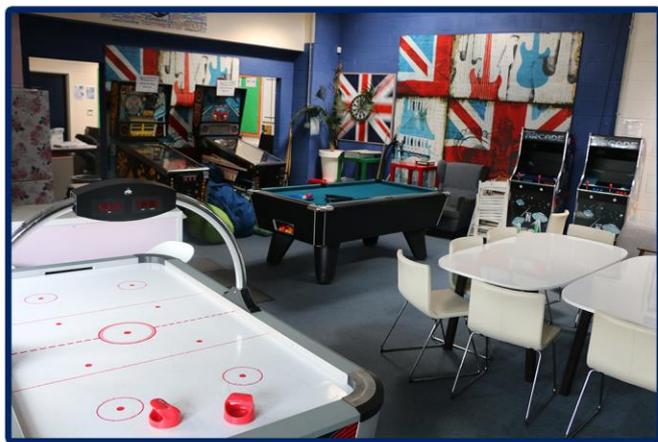
Photo Gallery



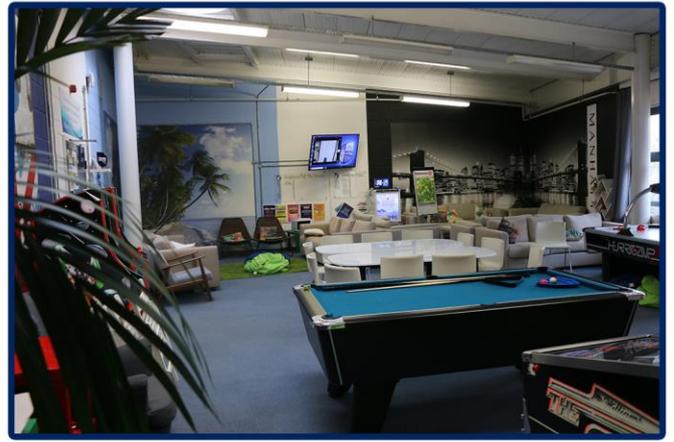
School Office



Office Entrance to School



VIP Hub



VIP Hub



Maths and Geography Block



Bike Sheds

Photo Gallery



PE Changing Rooms



Fitness Suite



Astro Pitch



Hard Court

Places to go at Break and Lunch



Dining Hall



Piazza



Quad



Outside Maths



Library
